



**GUIDELINES REGARDING SBA ELECTION CAMPAIGNING AND TICKETS**

**Campaign Guidelines regarding Article III Section 2 of Election Code:**

1. Campaigning may not begin before **8:00 am on Monday, April 13, 2020.**
2. **Failure to adhere to the election rules or process may result in disqualification.**
3. Candidates must remove their printed campaign materials from the public areas of Chicago-Kent no later than **5:00pm on Friday, April 17, 2020.**
4. Each candidate is allowed one poster displayed on the Concourse level authorized bulletin boards. The maximum poster size for any individual candidate or ticket is 20" x 30".
5. Candidates may post fliers no larger than 8.5" x 11" only on authorized bulletin boards (NOT THE STUDENT ORGANIZATION BOARDS) as follows: Third floor- 10 posted fliers; Second floor- 1 posted flier; Concourse- 10 posted fliers.
6. Posters and fliers are the only campaign items allowed to be posted at Chicago-Kent. Candidates that wish to display campaign items in locations other than bulletin boards must have the prior written approval of the Election Committee.
7. All posters and fliers must have the candidate's first and last name printed somewhere on each individual sheet of paper or posted board.
8. No candidate may spend more than \$100 on his or her campaign. The Election Committee will determine the fair market value of gratuitous items and items unsupported by documentation. You must submit receipts or proof of spending to the election chairs via email or via the SBA mailbox located on the second floor of the law school by **5:00pm on Friday, April 24, 2020.** Failure to submit receipts or proof of spending may result in disqualification.

**BYLAWS, ARTICLE III  
STUDENT BAR ASSOCIATION  
CHICAGO-KENT COLLEGE OF LAW, ILLINOIS INSTITUTE OF TECHNOLOGY**

**ARTICLE III: ELECTIONS AND APPOINTMENTS**

Section 1: Elections for the General Assembly shall be held twice every year. They shall be held no later than the third week of September, during which all first-year Representatives shall be elected; and no later than the fourth week of April, during which all other General Assembly Representatives and Officers shall be elected. Each election shall be held over the course of two days.

Section 2: Candidacy. The Election Process is governed by the Chicago-Kent College of Law "Code of Conduct" and the Student Bar Association Bylaws.

- (a) All members of the Student Body currently enrolled in at least 2 credit hours may stand for election to any position for which they are qualified pursuant to Article II. All executive board candidates must be able to serve a full term. No member of the General Assembly shall hold more than one elected position at the same time.
- (b) Each semester, the Election Committee Chair must select the exact dates on which the elections will take place.
- (c) Each election, the Election Committee Chair shall inform the President of the election dates two weeks before the election is to take place, at which time both the President and Election Committee Chair shall inform the Student Body via school-wide email, the Record, or any other method reasonably calculated to provide the Student Body with adequate notice.
- (d) Each election, the Election Committee Chair must establish a Candidacy Deadline that must be no later than three school days prior to the election. The Election Committee Chair shall

- inform the Student Body of the Candidacy Deadline via school-wide email, the Record, or any other method reasonably calculated to provide the Student Body with adequate notice.
- (e) All candidates wishing to stand for election to any General Assembly Representative position must submit to the Election Committee Chair by the Candidacy Deadline:
    - (i) a petition with fifty (50) signatures of fellow students in good standing as defined by the Chicago-Kent Student handbook; and
    - (ii) a personal statement addressing the student body explaining why the candidate seeks the office by a date and time set by the Election Committee.
  - (f) Failure to comply with these rules may subject the candidate to disqualification.
  - (g) Unreadable petition signatures or other petition information will not be counted toward the minimum number of signatures required.
  - (h) Any candidate with forged or illegible information on their petition will be disqualified and subject to further discipline under the Chicago-Kent “Code of Conduct” and forever ineligible for General Assembly or Executive Board membership.
  - (i) All name placements on the ballot shall be determined by lottery.
  - (j) To ensure efficiency, fairness, and compliance with the Bylaws, the Election Committee has the discretion to set any additional procedural rules or guidelines governing each election that are not inconsistent with these Bylaws. Any such rules or guidelines must be approved by the President prior to the election.
  - (k) For purposes of this section, “full term” shall be defined as the entire academic school year from the Fall semester until the subsequent Spring semester.

**Section 3: Campaigning.**

- (a) Campaigning may not begin before 8:00 am the day following the Candidacy Deadline.
- (b) Candidates may post printed posters and/or fliers on bulletin boards located on the third floor, second floor, student lounge, and in the concourse.
- (c) Candidates may post printed material on a student organization’s board, but only after receiving written authorization from that organization’s executive board.
- (d) Posters and fliers are the only campaign items allowed to be posted at Chicago-Kent.
- (e) No candidate or ticket may spend more than \$100 on a campaign. The Election Committee will determine the fair market value of gratuitous items and items unsupported by documentation.
- (f) Campaigning utilizing a listserve or a specific student-organization email list to deliver a message to the e-mail accounts with the domain name kentlaw.iit.edu is prohibited. Students may, however, contact specific students via email in the hopes of obtaining votes.
- (g) Any student who has knowledge of any candidate or ticket violating any of the election rules should report the violation(s) to the Election Chair immediately.
- (h) Any candidate or ticket, if found to have violated any of these rules, may be removed from the ballot by a unanimous vote of the Election Committee.

**Section 4: Voting and Counting.**

- (a) Elections must take place within a two-day (48 hour) period, and the Election Committee shall ensure that all students—both day and evening division—have an equal opportunity to vote.
- (b) In the April election, each enrolled member of the Student Body may cast a vote for any of the contested positions.
- (c) In the September election, only first-year students may cast a ballot. Each first-year student will have two votes and may only vote for the candidates from his or her section.
- (d) After the 48-hour voting period has ended, the Election Committee must count the votes. Any candidate or ticket may, by request to the Election Committee Chair, send a

- representative to observe the counting process.
- (e) Once the counting is completed, the Election Chair must inform the President of the results.
  - (f) For each position, the candidates who have the largest number of votes shall be the winners.
  - (g) The Election Chair shall disclose the final exact counts to each candidate, and the President shall inform the Student Body via a school-wide email of the names of each of the winners.
  - (h) In the event of a tie, the Election Committee Chair must organize and hold a run-off election between the two tied candidates exactly one week after the original election. This run-off election is subject to all relevant rules under these Bylaws.
  - (i) Any candidate who wishes to contest the results of any election must inform the Election Committee Chair. The Election Committee Chair will convene a Panel, to include the Election Committee Chair, the President of the Student Bar Association, the Chair of the Board of Inquiry, the Assistant Dean, and a faculty member chosen by the contesting candidate. The contesting candidate shall be given the opportunity to address the panel, then the panel shall determine by majority vote whether to uphold the election results or overturn them.
  - (j) If the results are overturned, the panel shall issue a written decision to the student body explaining their decision and announcing a new election for the position in question, which must occur exactly one week after the decision of the Panel. This election is subject to all relevant rules under these Bylaws.

Section 5: The term of members and officers of the General Assembly shall begin on the second Monday of May at noon, and shall last until the second Monday in May of the following year. The term of office for all newly elected first-year Representatives shall begin immediately following their election, and shall last until the second Monday of the following May. Should the results of an election still be disputed at the time a member is to take office, then the term of office shall begin as soon as the dispute is resolved pursuant to Section 4(i) and (j) of this Article.

Section 6: Vacancies.

- (a) Should the office of a Representative become vacant, the President shall appoint a candidate for replacement. The General Assembly shall grant approval by a majority vote, upon which voting power shall be granted to the appointed member. This vote may not occur electronically.
- (b) Should the office of any officer other than President become vacant, the General Assembly shall elect, by majority vote, a replacement from the current membership of the General Assembly.
- (c) Should the office of President become vacant, the General Assembly shall elect, by majority vote, a member of the Executive Board to fill the vacancy.
  - a. Secret voting may take place, to be monitored and officiated by the chair(s) of the election committee, who will also determine the procedure in the case of a tie.